

# Juan Carlos Garcia

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Dear Employer,

September 29, 2008

Please accept my application for your designer position. I believe that my experience and dedication will most definitely add value to your company.

My character, integrity and dedication are perfect for the position you offer. As you may note on my attached resume, I have over 8 years experience in web and graphic design and will attain my bachelor's degree in Visual Communications in December of 2008. I have corporate, small business and freelancing experience in the field as well as 5 years experience teaching the subject to middle school students.

Honesty, leadership and responsibility are a few of my virtues and I look forward to forming part of your team. What will differentiate me from other applicants is my ability to work fast, Optimize for search engines, I am fully bilingual in English and Spanish and I have experience in IT and networking which can always come handy in a workplace environment.

Please contact me at your earliest convenience so we can discuss my qualifications for this position. I look forward to hearing from you soon. Thank you for your time.

Respectfully,

Juan Carlos Garcia  
Web/Graphic Designer